

# LYNDHURST SCHOOL

## ASSESSMENT POLICY

### Definition

Assessment is the evaluation of the progress and attainment of pupils. It may be informal (involving everyday checking and marking of work) or formal (including tests, whole class examinations, PIPS and standardised tests)

### Aims

- to provide evidence for the progress and attainment of pupils
- to provide a record of progress over time
- to enable teachers to identify areas of weakness and adapt work schemes/teaching strategies according to individual pupil needs
- to ensure the continued progress of pupils and to promote higher standards
- to help all pupils achieve their full potential across the curriculum
- to provide information for parents on their child's progress

### Strategies

Informal, continuous assessment is undertaken by all staff in the form of marking pupils' work (see Marking Policy).

- Nursery: no formal assessment – written report on each child is forwarded to the Reception staff.

Formal assessment, involving a range of standardised tests and/or whole class assessment is undertaken as follows:

KS1	Reception:	Foundation Stage Profile Parts of Baseline Tests as follows: <ul style="list-style-type: none"><li>• Recognises letters of the alphabet a-z (Autumn)</li><li>• Recognises initial sounds (Spring)</li><li>• Recognises and writes numbers to 10 (Spring)</li><li>• Describe position (Spring)</li><li>• Associates sounds with patterns in rhyme (Spring)</li><li>• Reading age</li><li>• NFER Summer Term - Maths and English</li></ul>
-----	------------	---

## **Year 1**

- Middle Infant Screening Test – Autumn Term
- NFER 6 English and Maths test at the end of year

## **Year 2**

- PIPS Assessments – Spring
- Verbal Reasoning – May
- End of Year Assessments in English Maths and Science SATS Level
- Reading and Spelling Ages – Summer
- Collins Maths Assessment half-termly

## **Year 3**

- NFER 8 English and Maths Tests – Spring
- Verbal Reasoning – May (NFER 8-9)
- End of Year Assessment in English Maths and Science (Optional SATS)
- Collins and Heinemann half-termly Informal Maths tests

## **Year 4**

- PIPS Assessments – Summer
- Verbal Reasoning – May (NFER 8-9)
- End of Year Assessment in English Maths and Science (Optional SATS)
- Collins and Heinemann half-termly Informal Maths tests

## **Year 5**

- NFER 10 English and Maths Tests- Spring
- Verbal Reasoning – May (NFER 10-11)
- End of Year Assessment in English Maths and Science
- Collins and Heinemann half-termly Informal Maths test (Optional SATS in Maths, CE Paper in English)

## Year 6

- September – Standardised Maths/Verbal Reasoning

These provide guidance

for writing senior school report forms and provide pupils with the practice required to succeed in January entrance exams

November – ‘Mock’ CE examinations in English/Maths/Verbal Reasoning

Spring - PIPS Assessments

May - Individual Research project on Named theme- evaluated by independent source e.g. local Secondary School Head

Years 1-6 also have Reading Age and Spelling Age assessed at end of Summer term.

The NFER assessments in English skills and Maths and the PIPS assessments provide a through school scheme of standardised test results, enabling a child's progress in core skills to be monitored effectively. These tests are used to inform teaching as they are taken in the spring term so that staff can adapt their teaching in response to the results of individual pupils.

- The School does not administer the KS1 NC tests since the KS1 Co-ordinator and DoS consider that they impinge too greatly on the teaching scheme of work for Year 2. The other means of assessment used in the school provide a full picture of pupils' progress and attainment without the need of KS1 SATS.

## Recording

- Class teachers keep their own records of informal, ongoing assessments, e.g.spelling tests, mental maths tests.
- Formal records of reading etc. are kept in a file for each class. This is then forwarded to the next class teacher as the pupil moves through the school, enabling records to be used for planning purposes.
- Records of standardised tests and NC levels reached each year are kept in file for each class, which is forwarded each year.
- Annotated samples of work are kept in folders for each child and forwarded to child's next teacher.
- Pupils' observation in the profile booklets for Reception are sent home to parents at the end of the summer term

## Reporting

Lyndhurst School aims to provide parents with information regarding their child's progress through a combination of Open Evenings, written reports and informal contact.

- **Open Evenings**

These take place in the Spring Term for year groups 1-5 and in the Autumn term for Reception and Year 6. They provide the opportunity for parents to come and inspect their children's work and discuss progress with the class teacher. Each child's parents are allocated approximately 10-15 minutes with the class teacher but, if required, further time may be given at a mutually agreed future date.

Year 6 parents have an Open Evening in the Autumn Term to check progress prior to Secondary School Examinations in January.

Reception have an additional open afternoon in the Summer term as required by Early Years/Foundation Stage regulations.

- **Written Reports**

These are provided as follows:

Nursery	Written report to Reception (not sent to parents)
Reception	All subjects in Autumn and Summer Terms Summary Report in Spring Term
Year 1	) All subjects in Autumn and Summer Terms
Year 2	)
Year 3)	All subjects in Autumn and Summer Term
Year 4)	
Year 5)	
Year 6)	All subjects Autumn and Summer Term Summary Report (English/Maths/Science/PE) in Spring Term

- **Informal Contact**

Parents may request to see the class teacher regarding the progress of their children at any time mutually convenient. Staff should inform the KS1 Co-ordinator, DoS and/or Headmaster if this situation arises and provide feedback on any parental concerns relating to school progress.

### **Record of Achievement**

These were introduced in September 2000 and record a child's participation in School clubs and any outside activities brought to the attention of the Class Teacher, as well as any pluses awarded for good work.

This Policy was drawn up by DoS in consultation with whole staff and was updated in Sept 2009.

Last Updated: 18 January 2012