

# **LYNDHURST SCHOOL**

## **HEALTH AND SAFETY**

### **Risk Assessment:**

The Headmaster and Mrs Rudkin are constantly assessing all areas of the school for reasons of the safety of the staff, visitors and children. Staff are required to check the areas of the school in which they work and assess the risks for injury to those who use those areas. If there is any kind of problem which becomes apparent because of wear and tear or because of poor design, please let the office know as soon as possible.

Some problems to look for:

Poor lighting

Desks and chairs in poor condition (also correct height for specific children)

Poor ventilation

Poor heating

Uneven flooring

Unsafe electrical equipment

Loose fittings/shelves

Trailing wires

Overloaded sockets

Slippery steps

Sticking doors

Slamming self-closers on doors

Inaccessible safety equipment i.e. fire extinguishers

Broken/loose glass

**For more information about Health and Safety, see Policy Document in School Office**

### **Designated Persons of Responsibility**

Competent Person appointed to Advise on Health & Safety	Mr. A. Rudkin/ Mrs. S. Rudkin
Caretaker	Mr. A. Rudkin
Fire	Mr. A. Rudkin
First Aid	Mrs. S. Rudkin
Medication	Mrs. S. Rudkin
Care & Welfare	Mrs. S. Rudkin
Catering	Miss. J. Dowman
Supervision (non-teaching)	Mr. A. Rudkin
Playground Marshall	Ms. C. Young
Swimming	Mrs. P. Allen
Visits/Activity Holidays	Mr. A. Rudkin/Mrs. C. Papavergos
P.E.	Mr. R. Mather
Science	Mrs. N. Price
Design & Technology	Mrs. A. Mackie
Art	Mrs. L. Hooper
Information Technology	Mrs. N. Price
Health and Safety Committee (Assessment Team)	Mr. A. Rudkin (Head) Mrs. S. Rudkin Mrs. C. Papavergos (Dir. Of Studies) Mrs. A. Mackie (Senior Teacher) Mrs. B. March-Jones ( Head of Nursery)